LABOUR ACCOMMODATION CHECKLIST

Design Requirements	Yes	No	N/A
1. Are beds spaced at least 91.4 cm apart, and do bunk beds have 121.9 cm spacing (without triple bunks)?			
2. Is there at least one operational toilet and one shower per 8 people?			
3. Do bedrooms have a minimum height of 2.13 m?			
4. Is at least one urinal operational per 25 workers?			
5. Are toilets and showers located outside sleeping areas, at a distance of less than 30.48 m?			
6. Is there at least one handwashing basin per 8 people?			
7. Does the dining hall seat one-third of the residents (1.4 m^2 per person) and include a washbasin, water cooler, soap, and tissue?			
8. Do bathroom windows cover at least 10% of the floor area, and are 50% of them openable?			
9. Is the smoking area located at least 6.096 m away from any entrance or fresh air inlet?			
10. Is weekend transportation provided, unless accommodation is within 2 km of public transport?			
11. Are alarm sirens installed in occupied units at intervals not exceeding 75 m?			
12. Are 5 AMP electrical outlets installed near every bed and one additional outlet per room for appliances?			
13. Are wall plugs installed along main corridors at intervals of 15 m?			
14. Are all electrical supply and wiring systems installed in accordance with Electricity and Water Authority requirements?			
15. Are submission and approval regulations of the Electricity and Water Authority followed?			
16. Are power substations with step-down transformers and switchboards installed?			
17. Is a fully equipped electrical room provided on the ground floor of each occupied unit?			
18. Are switchboards and engine control devices available in electrical rooms?			
19. Are power distribution panels installed on all floors?			
20. Are isolating switches provided for each lighting and electrical circuit?			
21. Are separate isolating switches installed for ventilation and air conditioning in control rooms, kitchens, and service areas?			
22. Are main air conditioning units connected to a three-phase system with individual disconnect switches at unit locations?			
23. Are rooms with gas extinguishing systems insulated to maintain extinguishing concentration for at least 10 minutes?			

Accommodation Management	Yes	No	N/A
24. Is a camp boss appointed?			
25. Is a resident database maintained?			
26. Are introductory training programs provided for new residents?			
27. Are periodic emergency evacuation training sessions organized and conducted?			
28. Are inspection activities and correctional actions managed effectively with records maintained?			
29. Are maintenance activities carried out as per the required standards?			
30. Are house rules posted in languages understood by the residents?			
31. Is smoking prohibited near entrances or fresh air intakes?			

Outdoor Layout	Yes	No	N/A
32. Is clear access provided for emergency and service vehicles? (Applicable to residential compounds only)			
33. Are instruction signs and safe waiting areas provided at bus pickup points? (Applicable to residential compounds only)			
34. Are assembly points provided and clearly marked?			

LABOUR ACCOMMODATION CHECKLIST

Corridor Area	Yes	No	N/A
35. Do corridor lighting levels meet MOHRE standards (100 lux)?			
36. Is the corridor area kept clean and dry on a regular basis?			
37. Are smoke detectors in proper working condition?			
38. Are waste bins properly covered in corridor areas?			
39. Are relevant safety and warning signs in place in the corridors?			
40. Are external evacuation routes and assembly points identified?			

Room & Space Standards	Yes	No	N/A
41. Is each worker provided with a space of not less than 3 m^2, with a maximum of 8 to 10 workers per bedroom, subject to the 3 m^2 space per worker being maintained?			
42. Are cooking, laundry, and smoking prohibited in bedrooms?			
43. Does each worker have a bed, a 2-meter lockable wardrobe, and a side table?			
44. Is there a shoe rack outside each room for all occupants?			
45. Are the lux levels in rooms appropriate for their function (100 lux in bedrooms)?			
46. Is central or individual air conditioning provided in all rooms?			
47. Is indoor humidity maintained between 30% and 60%?			

Sanitary Facilities (Toilets/Bathrooms)	Yes	No	N/A
48. Is proper hygiene in bathrooms maintained?			
49. Are mirrors, cabinets, towel and clothes hooks, soap holders, and toilet paper available and free from damage?			
50. Is cold and hot water available, with mixing taps at washbasins?			
51. Are adequate lighting levels maintained at 100 lux in toilets and bathrooms?			
52. Is a daily cleaning log maintained?			
53. Are exhaust and air replacement systems installed in bathrooms?			

Kitchen Area	Yes	No	N/A
54. Are the LPG installations subject to quarterly inspection and maintenance by RAK Civil Defence approved third party?			
55. Are clearly identified gas shut-off valves and emergency shut-off valves provided?			
56. Are gas detectors and smoke detectors in proper working condition?			
57. Are fire blankets provided in the kitchen area?			
58. Is the kitchen area clean and tidy?			
59. Are appropriate fire extinguishers provided and regularly inspected?			
60. Are external evacuation routes and assembly points clearly identified?			
61. Is there a proper dishwashing facility available?			
62. Is the kitchen floor free from grease and trip hazards?			
63. Is the kitchen managed by a licensed food service company or by food staff appointed by the accommodation management?			
64. Is adequate ventilation provided in the kitchen?			
65. Are proper hand wash facilities with signage available?			
66. Is adequate illumination provided in the kitchen (150 lux)?			
67. Are emergency lights in working condition in the kitchen area?			
68. Is there a sufficient pest control program in place?			
69. Are waste bins provided inside the kitchen?			
70. Are fly catchers provided in the kitchen?			

LABOUR ACCOMMODATION CHECKLIST

Dining Hall Area	Yes	No	N/A
71. Is the dining hall provided with wire mesh self-closing doors to prevent the entry of flying insects?			
72. Are there sufficient tables, chairs, lighting, and hand wash basin facilities according to the number of workers?			
73. Is the dining hall area kept clean and dry on a regular basis?			
74. Are fly catchers provided for insect control in the dining hall?			
75. Are adequate ventilation or exhaust fans provided in the dining hall?			
76. Are the electrical appliances in good condition?			
77. Are there sufficient AC units or fans provided?			
78. Are external evacuation routes and assembly points identified?			
79. Are relevant safety and warning signs in place?			
80. Are proper waste handling systems and bins available?			

Camp Welfare Facilities	Yes	No	N/A
81. Are laundry facilities or outsourced laundry services provided?			
82. If not outsourced, are laundry services provided according to an announced schedule?			
83. If not outsourced, is a person appointed to be in charge of laundry services?			
84. Are communal laundry facilities located on the ground floor of the residential unit?			
85. Are communal laundry facilities designed according to the technical specifications of the competent local authority?			
86. Do communal laundry facilities have hot and cold water, ventilation, air conditioning, drainage system, and sufficient lighting?			
87. Is a prayer room available in the camp?			
88. Is lighting in the camp welfare areas maintained at 100 lux, and at 150 lux in the rest and TV hall?			
89. Is a sufficient drinking water facility provided and well maintained?			
90. Are external evacuation routes and assembly points identified in the camp?			
91. Is vehicle parking provided in the camp? (Applicable to residential compounds only)			
92. Are the floors and walls in good condition and well maintained?			
93. Is there a workers' rest hall with comfortable seating and a TV located within the mess hall?			

Medical Services	Yes	No	N/A
94. Is a first aid room available in each unit with trained first aiders, equipment, and a medicine box?			
95. Is an isolation room available?			
96. Do residential compounds have a 24/7 medical clinic with a doctor and nurse available? (Applicable to residential compounds only)			
97. Does the clinic include a consulting and treatment room, convalescence room, medical records room, and a room for equipment, bandages, and drugs?(Applicable to residential compounds only)			
98. Is adequate lighting provided in first aid rooms (300 lux)?			
99. Are first aid kits adequately stocked according to the number of workers?			
100. Are first aiders trained and do they have valid certificates?			
101. Are the contact details of first aiders clearly displayed?			
102. Is an onsite ambulance provided at the residential compound clinic? (Applicable to residential compounds only)			

LABOUR ACCOMMODATION CHECKLIST

Staircase Area	Yes	No	N/A
103. Are relevant safety and warning signs in place in the staircase area?			
104. Are the staircase steps in good condition?			
105. Are the handrails in good condition?			
106. Is the staircase area kept clean and dry on a regular basis?			
107. Is adequate illumination provided in staircases (100 lux)?			

Waste Management & Pest Control	Yes	No	N/A
108. Are sufficient sealed bins placed on a non-soil base such as metal or concrete?			
109. Is waste collected and disposed of on a daily basis?			
110. Is a valid waste contract maintained with a licensed waste management company?			
111. Does a licensed pest control company perform regular treatments with reports maintained?			
112. Is there no rodent or insect activity observed?			
113. Is the area free from signs of waste accumulation?			

Transportation Safety (For Company Vehicles)	Yes	No	N/A
114. Is air-conditioned transport provided?			
115. Are emergency exits, at least 6 hammers and a first aid kit present in the vehicle?			
116. Is the vehicle marked with the company name, contact number, a no smoking sign, and a "frequent stop" sticker?			
117. Is the vehicle inspected annually by a competent authority?			
118. Is the vehicle equipped with suitable exterior lighting to indicate its dimensions?			
119. Is the maximum passenger capacity clearly stated, with one seat provided per passenger along with seat belt installed?			
120. Are two fire extinguishers (minimum 5 kg each) provided—one at the front and one at the rear of the vehicle?			
121. Are passenger drop-off points located near destinations to avoid crossing main roads unless pedestrian lanes are available?			

Fire Safety & Emergency Systems	Yes	No	N/A
122. Does the building have a valid safety certificate from RAK Civil Defence?			
123. Are fire extinguishers, hose reels, alarms, and sprinklers installed and maintained?			
124. Is the fire pump inspected by a third party and marked with a valid sticker?			
125. Is the fire hose reel inspected quarterly by a third party?			
126. Are fire drills conducted and properly documented?			
127. Are emergency lights functional at exits?			
128. Is a fire emergency evacuation map available in public areas?			
129. Are backup 24V batteries provided to support fire alarm panels for at least 12 hours of operation?			
130. Is a public announcement system installed in each residential unit?			
131. Do alarm sirens provide a minimum sound intensity of 75 dB throughout the unit?			
132. Is the security system integrated with the public announcement system? (Applicable to residential compounds only)			
133. Is the fire alarm panel operational?			
134. Is the fire pump set maintained to operate in auto mode?			