

# ACCOMMODATION REQUEST FORM



Date     2 0   تاريخ

## COMPANY / APPLICANT INFORMATION

Company Name:

Applicant Name:

Telephone No.:

Fax No.:

Mobile No.:

Email Address:

Is the company licensed by Ras Al Khaimah Economic Zone (RAKEZ)?

Yes

No

If no, please mention the licensing authority:

Type of Facility:

Staff Accommodation

Labour Accommodation

Residential Accommodation

Bed Space - No. of Beds:

Type of Units:

No. of Units:

Location:

Al Hulaila Industrial Zone

Al Hamra Industrial Zone

Al Ghail Industrial Zone

## EMPLOYEE(S) INFORMATION

Note: The lessee is not permitted to accommodate more than the allowed number of persons in one room.

	Name	Nationality
1		
2		
3		
4		
5		
6		

## NOTES

- Staff/labour accommodation can be provided to male staff only.
- All tenants should obtain a staff/labour accommodation card in order to access the premises.
- Booking period is only 7 days from the date of invoice; the reservation will be cancelled automatically thereafter.

## DOCUMENTS REQUIRED (to be enclosed with the application)

- Copy of valid business licence.
- Clear copy of passport and residence visa page for investor(s)/director(s) of the company.
- Clear copy of passport and residence visa page for staff/labour sponsored by the company. (Visas should be valid)

## DECLARATION

- All occupants staying in the accommodation should hold a valid UAE residence visa under the sponsor and a copy should be provided.

Authorized Signatory  
& Company Stamp

## FOR RAS AL KHAIMAH ECONOMIC ZONE CRD - LEASING SECTION USE ONLY

Reviewed By:

Received Date:

Building No.:

Room/Bed No.:

Remarks: