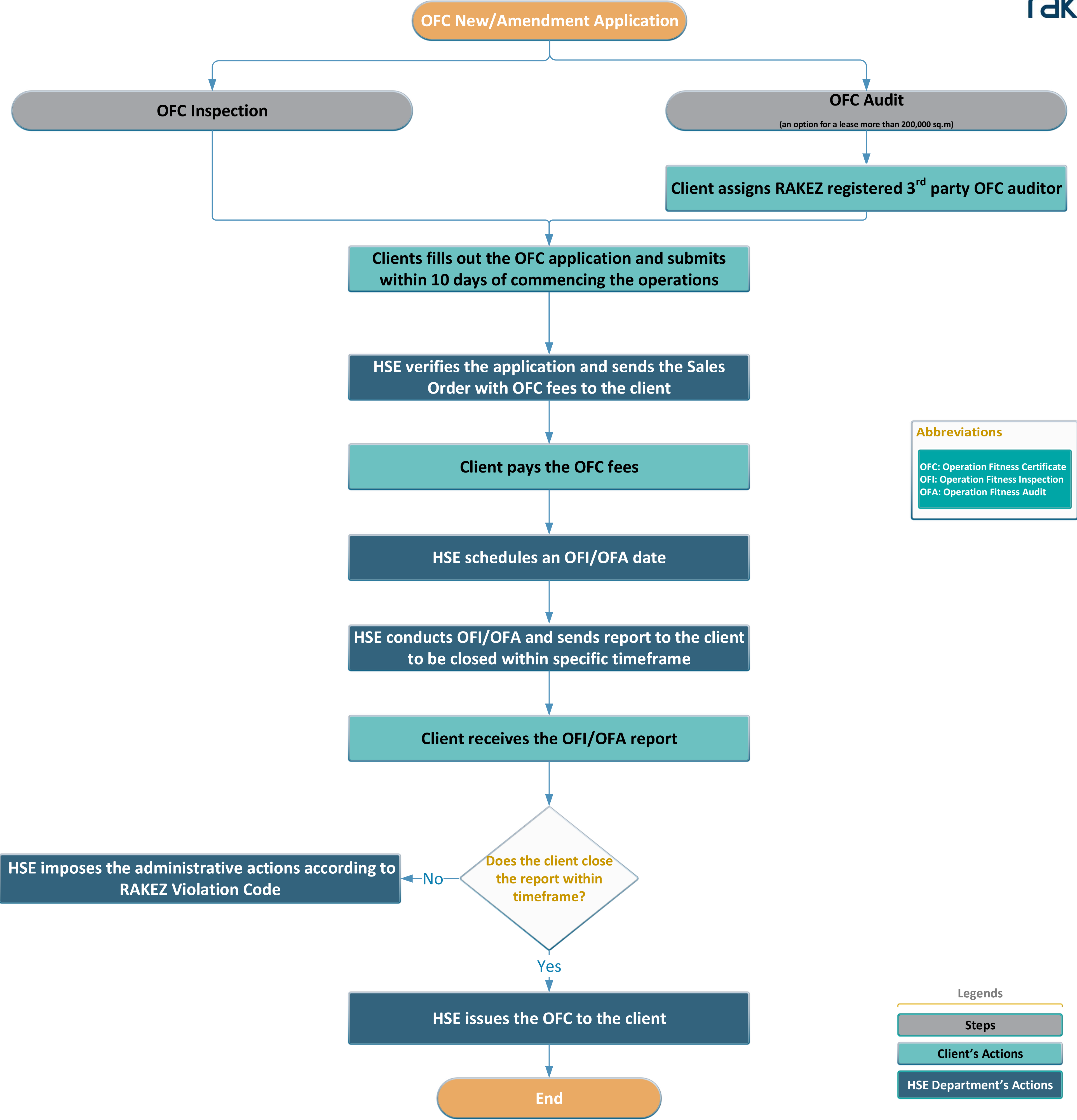


# HSE OFC Issuance Flowchart



# HSE OFC Issuance Flowchart



OFC Renewal Application

HSE notifies and reminds the client

OFC Inspection

OFC Audit

(an option for a lease more than 200,000 sq.m)

Client assigns RAKEZ registered 3<sup>rd</sup> party auditor

Clients fills out the OFC application and submits within 10 days of commencing the operations

HSE verifies the application and sends the Sales Order with OFC fees to the client

Client pays the OFC fees

HSE schedules an OFI/OFA date

HSE conducts OFI/OFA and sends report to the client to be closed within specific timeframe

Client receives the OFI/OFA report

Does the client maintain valid OFC?

HSE imposes the administrative actions according to RAKEZ Violation Code

HSE issues the OFC to the client

End

## Abbreviations

OFC: Operation Fitness Certificate  
OFI: Operation Fitness Inspection  
OFA: Operation Fitness Audit

## Legends

Steps

Client's Actions

HSE Department's Actions