

APPLICATION FOR DE-REGISTRATION / CANCELLATION OF LICENCE

Date 2 0 تاريخ

Company Name:

Representative Name:

Mobile No.:

Fax No.:

Telephone No.:

Email Address:

Company Type: Free Zone Non-Free Zone

Licence Type: Commercial Services Industrial Educational Individual / Professional Media
 General Trading Professional Tourism E-Commerce Business Invest

Licence Expiry Date:

Number of Visas Held: Visa Holder is currently inside UAE, No.: Visa holder is currently outside UAE, No.: - If yes, date of exit (UAE):

Company has Chamber of Commerce Membership: Yes No
If yes, the receipt (handover) for the cancellation of Chamber of Commerce membership must be submitted.

Company has Warehouse(s) / Land facility: Yes No
If yes, the client should approach the Customs Department office to get the approved Customs Notification Form (Applicable for Free Zone only).

Company has RAK Economic Department Licence: Yes No
If yes, the receipt (handover) for the cancellation of RAK Economic Department Licence must be submitted.

Facility Type: Flexi Desk Flexi Office Special Flexi Office

Office Office No.: Building / Business Centre No.:
 Warehouse Warehouse No.: Shed No.: Zone Name:
 Land Plot No.: Zone Name:
 Other Facility:

Reasons for De-registration / Cancellation:

(Please attach an additional sheet if required)

TERMS & CONDITIONS

- If the client has leased a warehouse, shell & core office space or land, the company must submit clearance documents from FEWA, Etisalat, or any other concerned authority, before the invoice is issued in order for the company to complete the de-registration process. (Please refer to the De-registration Checklist for the list of authorities)
- As a result of the licence and facility cancellation, the assigned telephone numbers will be disconnected as per "IT Telecom Usage Terms & Conditions". (Applicable only for flexi, executive and standard offices)
- All dependent visas must be cancelled prior to the cancellation of the sponsor's visa issued from RAKEZ, followed by payment for de-registration.
- Payment must be settled within 10 days from the issuance of the initial and unrevised de-registration invoice. The facility shall be returned to its original condition within 15 days from the initial invoice date, including the removal of the Civil / Electrical Modification and Signboard.
- Failure to comply with the abovementioned clause will automatically lead to authorising RAKEZ to immediately repossess the facility and take the necessary actions to restore it to its original condition at your cost.
- Furthermore, you do hereby acknowledge and confirm that you are authorising RAKEZ to do, upon its sole and absolute discretion, all necessary action with regards to any items that may be found inside the facility including but not limited to selling them.
- By signing this application, you irrevocably agree and authorise RAKEZ to enter / repossess the facility without the permission from any third party and without the need for any notice, legal procedure or judgment.
- You declare and confirm to keep RAKEZ free and harmless and agree to indemnify it against any actions, complaints or liability arising in connection to the actions mentioned above. Additionally, you do hereby confirm waiver of your rights for any claim in relation to the above terms and conditions.
- These terms are applicable to all kind of physical facilities.
- All other standard terms and conditions apply as per Ras Al Khaimah Economic Zone Authority rules and regulations.

DECLARATION

We understand that we will comply with the above terms and conditions, and we will work on completing the de-registration procedure.

Authorised Signatory: Company Stamp: