

# MAZEED SERVICES

## VALUE-ADDED SERVICES BY RAKEZ

Incubate your business with a variety of value-added services to help you invest in the right way with the best support and the most competitive prices.



### EMIRATES POST

Registration, renewal and cancellation of PO boxes



### TRANSLATION

Legal Translation of documents  
(English / Arabic / other languages)



### ATTESTATION

Attestation of legal documents within the UAE (MOFA)  
and at embassies of several countries



### LOGISTICS

Courier services for documents / items / packages



### TYPING

Assistance with typing the e-services online form,  
employment contracts and letters



### RECRUITMENT

Search for and screen candidates who fit  
your requirements



### PROCUREMENT SUPPORT

Office furniture fit-out



### CREATIVE & PRINTING

Company stamp, logo, business cards, letterhead and  
other corporate and promotional materials



### INSURANCE

We cover all your personal and professional needs



### TRANSPORTATION

Pick-up and drop-off at airports, entry permit delivery at  
airport terminals, document collection from banks



### CAR RENTAL

The vehicle of your choice at discounted rates



### HOTEL RESERVATION

Arrange for hotel booking



### FLOWER DELIVERY

Floral arrangements for every occasion



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